



CATHOLIC INDEPENDENT SCHOOLS OF KAMLOOPS DIOCESE

BUSINESS PROCEDURES USE OF SCHOOL FACILITIES – 705

Rationale

Many user groups outside of school hours utilize school facilities. This utilization provides facilities for many volunteer groups and other groups with specialist need, e.g., gymnasium. As well as providing a service to community groups it can also be a source of additional income. However, unless procedures are developed which clearly indicate the rules and regulations governing the loan or lease of facilities, misunderstandings can occur, damage to facilities result, and even legal problems relating to liability.

Policy

Each school will develop and implement school policies and regulations governing the use of their school facilities for other than school functions. Local School Committee procedures on the use of school facilities will be based upon use which:

- Preserves the integrity and condition of the facilities and equipment being used.
- Provides benefit to the community without incurring cost to the school.
- Is in keeping with Christian principles and morals and,
- Will not bring disrepute upon the school nor the Diocese.

Regulation

Each Local School Committee will develop school policies and regulations to include, but not be limited to, the following:

1. Use of School Facilities including
 - a. Community Use
 - b. Use for Private Profit
 - c. Application for Use
 - d. Fees for Use
 - e. Liability/Insurance
 - f. Sunday Use
 - g. Termination of Use
 - h. Use of Alcoholic Beverages
2. Loan of school equipment.

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