



Rationale

The CISKD is committed to providing, to the best of its ability, education to those who seek it. International students from a variety of international backgrounds can enrich the school's culture by bringing their own experiences, insights, cultural expressions, and perspectives.

Policy

International students who are Catholic or non-Catholic may be admitted to a CISKD school provided that a school has sufficient facilities and resources and provided that fees for the program are paid upon registration.

Procedure

1. International students are expected to be committed to the school's mission and vision and willing to be integrated into the life of the school, its spirituality, language, curriculum and extra-curricular activities.
2. Schools with international students are required to obtain from the Homestay Program Provider written assurance that the Provider is aware and follows the Ministry of Education's "K-12 International Student Homestay Guidelines" 2018.
3. The Principal is responsible for approval of admission of international students to the school.
4. The Principal, or his/her designate, is to ensure that copies of either a passport and/or student study permit be kept in the student's file, and that the admission process conforms to the requirements of Immigration Canada.
5. The parents of international students are required to acknowledge and understand that their children will participate in religious courses and celebrations which necessarily constitute a fundamental part of a Catholic school.
6. The CISKD Admissions Policy 501 will be adhered to.
7. International students are accepted on an annual basis.
8. Tuition fees for international students will be set annually by the Principal and Local School Committee.

Application Procedure

1. Application and School Records: submit completed application form and copy of last year of school records (in English)
2. Notification of Acceptance: applicant/ agent/ guardian will be notified of acceptance. If requested a Confirmation of Application letter can be issued.
3. Submission of Supporting Documents: once an application is confirmed, the following document must be submitted:
 - a. Notarized letter from parents appointing the guardian for the student (if required)
 - b. Notarized letter from the guardian accepting responsibility for the student (if required)
 - c. Guardian's proof of Canadian citizenship or Permanent Resident/ Landed Immigrant Status
 - d. Copy of Student's passport (and study permit if the student is already in Canada)



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- e. Copy of Student's Care Card (if student is already studying in Canada) or proof of medical coverage
- 4. Payment of Fees: fees are non-refundable fees and due within 2 weeks of notification of acceptance or prior to application deadline)
 - a. Payable by bank draft or certified cheque
 - b. Payable by electronic wire transfer
 - c. Fees are subject to change
- 5. Letter of Acceptance: once all supporting documents are submitted and non-refundable fees are paid, an *Official Letter of Acceptance* and receipt for payment of fees will be issued
- 6. Application for Study permit: international students must apply for a Study Permit at the nearest Canadian Embassy/ High Commission with the original Official Letter of Acceptance
- 7. Study Permit and Medical coverage: all new students are required to provide a valid Study Permit and evidence of health care coverage.

Reference: "K-12 International Student Homestay Guidelines," Ministry of Education, 2018.

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