

CISKD External Posting

St. Ann's Academy - High School Posting

Certified Education Assistant (Full–Time, Maternity Leave Position):

St. Ann's Academy requires a qualified Certified Educational Assistant (CEA) to support students in the High School Learning Resource Center to cover a maternity leave position, tentatively set to begin in December, 2018.

The CEA is a member of the educational support team working with students. The CEA is responsible for individual student support and program assistance under the direction of the classroom teacher and the Learning Resource Coordinator.

Duties include, but are not limited to:

- Provide input (when required) in the development of the Individual Education Program (IEP) and participate in team meetings when requested by Learning Resource Coordinator or school administrator.
- Implementing goals outlined in an IEP related to academic and/or behavioural support under the direction of the classroom teacher and Learning Resource Coordinator
- Provide physical care for a student when necessary.
- Assist with supervision of students during unstructured times.

Qualifications:

- A diploma or certificate in Special Education are the minimal educational credentials required to apply for this position.
- Experience assisting students with a broad spectrum of special needs would be greatly valued.
- As a Catholic independent school, the teachings of the Catholic faith are integrated into every aspect of the school and therefore candidates who actively practice their faith are highly valued.

To apply for this position please visit <http://ciskd.ca/employment> for an application package. For further information about this posting, please contact School Principal Patrick Niwa: pniwa@st-anns.ca. To express your interest in this position please contact CISKD Superintendent Holly Paluck at: superintendent@ciskd.ca.

This posting will remain open until filled. Only those candidates selected for an interview will be contacted.